447743655542

QUARTERLY REPORTS:

Every Quarter, SMART require the following reports o be provided to funders.

April - June

July - September

October - December

January - March

1. List of ALL MEMBERS in Quarter

* Projects (Café, IT, Music, Bridge-building...etc.)
  + How many in each project, and percentage of total members
* Age range (18-29, 30-49, 50-64, 65+)
  + How many in each group, and percentage of total members
* Gender (Male, Female)
  + How many in each group, and percentage of total members
* Ethnicities (British, White/Black Caribbean, Bangladeshi... etc.)
  + How many in each group, and percentage of total members
* Borough (RBKC, Westminster, Hammersmith, Wands worth)
  + How many from each borough, and percentage of total members

1. List of NEW MEMBERS in Quarter
   1. Same as Above
2. List of CURRENT MEMBERS in Quarter
   1. Same as above
3. List of MEMBERS LEAVING IN QUARTER
   1. Same as Above

Data to be display on report

First name | Surname | New referral or Re-referral | Gender | Ethnicity | Time at SMART | Referral Agency | Projects

List of Members Leaving in Quarter

First name | Surname | New referral or Re-referral | Gender | Ethnicity | Time at SMART | Date of Leaving | Reason for Leaving